

MISSISSIPPI DEPARTMENT OF EDUCATION

DESCRIPTOR TERM: Corrective Action Plan	CODE: 402
ADOPTION DATE: February 18, 1994	REVISION: May 21, 1999 June 15, 2012

STATE BOARD POLICY

Procedures for developing and implementing a Corrective Action Plan are required by Section 37-17-6(10) of the *Mississippi Code of 1972*, as amended, and Section 2.8 of the current edition of the *Mississippi Public School Accountability Standards*. These procedures shall be implemented by the Office of Accreditation and other assigned Mississippi Department of Education (MDE) staff.

MISSISSIPPI DEPARTMENT OF EDUCATION

DESCRIPTOR TERM:	CODE:
Convervatorship <u>Corrective Action Plan</u>	402
ADOPTION DATE:	REVISION:
February 18, 1994	May 21, 1999
	<u>June 15, 2012</u>

STATE BOARD POLICY

~~PROCESS FOR DEVELOPING AND IMPLEMENTING CORRECTIVE ACTION PLANS BY ACCREDITED – I – PROBATION SCHOOL DISTRICTS~~

Procedures for developing and implementing a Corrective Action Plan ~~as~~ are required by Section 37-17-6(10) of the Mississippi Code of 1972, as amended, and Section 2.8 of the current edition of the Mississippi Public School Accountability Standards. in Section 2.8.2 of Bulletin 171 Accreditation Requirements of the State Board of Education are contained in this document. These procedures shall be implemented by the Office of Instructional Development Accreditation and other assigned Mississippi Department of Education (MDE) staff.

I. Performance Deficiencies

The Office of Instructional Development (OID) will work with Level I school districts to develop Corrective Action Plans (CAPS) designed to address deficiencies identified in the district's ~~Accreditation Performance Report~~. OID staff will provide technical assistance to ensure districts' CAPS (1) address specific deficiencies identified in the district's ~~Accreditation Performance Report~~ and (2) focus on plans of action to improve instruction; curriculum; professional development; reporting to the local board, parents and community; and to make changes in personnel and classroom organization.

Strategies included in the CAP must be based on a thorough analysis of available data including test data, grades, attendance report, dropout data, and other available information. Additionally, the CAP must include specific goals, objectives, implementation timelines, person(s) responsible for carrying out each plan of action, and an evaluation component.

Specific steps for the development and implementation of the CAP are outlined below:

1. OID staff will meet with district representatives to discuss and outline the format for writing the CAP. Staff will apprise the local superintendent and board of the probationary process, including the

conservatorship component.

2. ~~OID staff will provide technical assistance during the development of the CAP in each district.~~

3. ~~Each superintendent will provide assurance in writing that the development of the CAP includes school administrators, teachers, parents and community involvement.~~

4. ~~When the district CAP is finalized, it must be adopted by the local school board and signed by the superintendent and school board president.~~

5. ~~All CAPS will be submitted to the State Board of Education by the July State Board of Education meeting.~~

6. ~~The district superintendent and/or his/her designee will, at a minimum, report to the local school board every other month progress made in implementing the CAP. This report will be included as an item on the agenda identified as "Progress Report on Implementation of the District's Corrective Action Plan."~~

7. ~~The local superintendent will submit a written progress report on the implementation of the CAP to the director of OID at least quarterly during the current school year.~~

II. Process Deficiencies

~~The Office of Instructional Development (OID) staff and/or MDE staff with expertise in the area of the deficiency(ies) will work with the Level I school districts to develop Corrective Action Plans (CAPS) designed to address deficiency(ies) identified in the district's **Accreditation Process Report**. Technical assistance will be provided by OID staff to ensure districts' CAPS address the deficiency(ies) identified.~~